



TO: Saskatoon City Police Service  
RE: Criminal Occurrence Security Check  
DATE: January 23, 2023

To Whom It May Concern:

The 35th annual *Nutrien Children's Festival of Saskatchewan* (legal name: *Northern Saskatchewan International Children's Festival*) will take place from June 1st to June 4th, 2023, in Kinsmen, Saskatoon. We will begin setting up on May 24th, 2023.

It is the policy of the *Children's Festival* that all potential volunteers over the age of 18 must provide criminal record checks including a vulnerable sector check before they are allowed to volunteer at the event. It is our understanding that because the *Children's Festival* is a non-profit organization and a registered charity (CRA# 122790744-RR0001), your department will waive the fee for such a check. We therefore ask that you provide a criminal record check with a vulnerable sector check at no cost for the following volunteer:

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*Full Legal Name of the Volunteer Applying*

The above-mentioned volunteer will be interacting with children and as such, holds a role of trust and authority on site. It is understood that upon receiving their criminal check, the volunteer will provide the *Children's Festival* with a copy of this check before they will be allowed to volunteer for our event.

Best regards,

Darcie Young  
General Manager  
Nutrien Children's Festival of Saskatchewan  
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